

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES

February 6, 2024

Chairman
Supervisor Ric Leutwyler - District 1

Vice-Chairman
Supervisor Liam Gogan - District 3

Supervisor Jill Cox - District 2
Supervisor Heidi Carpenter-Harris- District 4
Supervisor Dan Frasier - District 5

Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel
Ashley Piker - Deputy Clerk of the Board

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

This meeting was available via zoom.

Meeting called to order in open session at 9:00 AM

Pledge of Allegiance

Pledge was led by Supervisor Carpenter - Harris.

PRESENTATIONS

Cannabis

- 1.1 Received a presentation from Accela representatives Juan Raygoza and David Avila regarding Cannabis Program software.

Clerk of the Board

- 1.2 Received an update from U.S. Forest Supervisor Rachel Burkey regarding matters of interest in Trinity County.

Health and Human Services

- 1.3 Received a presentation from Health and Human Services Program Manager Jesse Ferguson and Staff Services Analyst Eugenio Tapia-Jensen and Employment Train Supervisor Maria Flores regarding the California CalWORKs Outcomes and Accountability Review (Cal-OAR) and the goals and strategies identified during the CalWORKs System Improvement Plan (Cal-SIP).

Public Comment

Received comments from John Hamilton and Veronica Kelly - Albiez.

REPORTS/ANNOUNCEMENTS

- 2.1 I. Received a report from Clerk/Recorder/Assesor Shanna White.
II. Received a report from County Administrative Officer Trent Tuthill.
III. Received reports from Members of the Board of Supervisors.
IV. Received reports from Ad Hoc:
A. Cannabis Ordinance

CONSENT CALENDAR

Behavioral Health Services

- 3.1 Approved amendment number 2 to the agreement with Rachaya Unnankas Hall, increasing the hourly rate for reimbursement and extending the term to June 30, 2026 to provide fiscal training and consultation.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.2 Approved amendment number 2 to the agreement with SacValley MedShare, to align the contract to auto-renew to provide the SacValley MedShare Health Information Exchange.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Board of Supervisors

- 3.3 *This item was pulled from the consent calendar and consider separately.*

Authorized the Chairman to sign a letter in opposition of AT&T's application for relief of carrier of last resort obligations.

Received comments from Tom Ballanco.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Clerk of the Board

- 3.4 Approved the regular meeting minutes of November 7, December 5, December 19, 2023 and January 3, 2024 as submitted by the Deputy Clerk.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Clerk/Recorder/Assessor

- 3.5 Adopted Resolution Number 2024-006 which authorizes the Elections Official to conduct and consolidate all federal, state and local elections in calendar year 2024.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Health and Human Services

3.6 *This item was pulled and considered separately.*

Adopted Resolution Number 2024-007 authorizing the County to direct a portion of the County of Trinity 2019, 2020, 2021, 2022, and 2023 Permanent Local Housing Allocations (PLHA) to a dedicated, interest-bearing reserve account for acquisition and renovation of real property for transitional housing.

Received comments from HHS Program Manager Jesse Ferguson, and Veronica Kelly - Albiez.

Motion: Heidi C Harris **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

3.7 Adopted Resolution Number 2024-008 which authorizes the Director of Emergency Services and/or the Deputy Director of Emergency Services and/or the Emergency Operations Manager to apply for disaster assistance and federal financial assistance.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

3.8 Adopted Resolution Number 2024-009 which authorizes the Director of the Office of Emergency Services, the Deputy Director of the Office of Emergency Services or the Emergency Operations Manager to apply for Federal Funding Assistance.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

3.9 Approved a budget adjustment for FY 23/24 for Health - Dept 4402 increasing Revenues and decreasing Transfers In by \$154,405, decreasing Services and Supplies by \$34,800 and increasing Other Charges by \$4,800 and Fixed Assets by \$30,000; and approved a budget adjustment for FY 23/24 for Realignment Health Services - Dept 8493 increasing Revenues and Services & Supplies by \$658,538 and decreasing Transfers Out by \$154,405.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

3.10 Approved a budget adjustment for FY 23/24 for Public Health Emergency Response (PHER) - Dept 8545 decreasing Revenues by \$31,342, Service & Supplies by \$32,517, Interfund Expense by \$1,825, and increasing Fixed Assets by \$3,000.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.11 Approved amendment number 7 to the agreement with David Herfindahl, M.D., extending the term to June 30, 2026 and increasing the maximum cost by \$100,800, to serve as the Trinity County Health Officer.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Human Resources

- 3.12 Approved the job description, set the salary range and add to the alphabetical listing of classification a Deputy Chief Probation Officer at range 0248, effective January 1, 2024.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Information Technology

- 3.13 Approved an agreement with Velocity Communications Inc. to provided 100 Mbps connection from County offices at the Hayfork Community Center to the main equipment room in Weaverville, CA.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Sheriff

- 3.14 Approved an agreement with Anderson Landfill, to utilize their services for destruction of eradicated cannabis.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Solid Waste

- 3.15 Approved an agreement with Redding Valley Tire, Inc. to provide various tire, repair and emergency roadside services for Solid Waste, Department of Transportation and Trinity Transit.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Transportation

- 3.16** Approved an agreement with VERO Communications Inc. for the sale of utility conduit adjacent to Lance Gulch Rd.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.17** Approved an agreement with Watkins Tree Service Inc. to provide removal of hazardous trees and branches from roadways and pedestrian areas along South Miner Street within the Sidney Gulch Tree Removal Project and authorized the County Administrative Officer to sign the agreement and any amendments up to 10% of the bid amount, provided the contract amount does not exceed available funds for the project.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

COUNTY MATTERS

Clerk of the Board

- 4.1** Denied adoption of a resolution confirming the continuance of a local health emergency due to hazardous material concerns resulting from the 2021 fires in Trinity County.

Received comment from OES Manager Mike Cottone.

Motion: Jill Cox **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 4.2** Adopted Resolution Number 2024-010 confirming the continuance of the local emergency due to drought conditions in the County of Trinity.

Received comments from OES manager Mike Cottone.

Motion: Jill Cox **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Gogan, Leutwyler
Nays: Frasier

Human Resources

- 4.3 Approved a master memorandum of understanding with the Deputy Sheriffs' Association establishing salaries and benefits.

Received comments from HR Director Laila Cassis.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Transportation

- 4.4 Waived the reading of and enacted Ordinance Number amending Trinity County Code Section 12.08 pertaining to Setbacks along Highways, introduced January 31, 2024.

Motion: Liam Gogan **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Cannabis

- 4.5 Adopted Resolution Number 2024-011 which extends, through April 30, 2024, the provisions of Resolution 2023-071 which authorized streamlined approval of Cannabis Licenses that require a Commercial Cannabis Variance.

Received comments from Cannabis Division Director Drew Plabani, Tracy Foster-Olstad, Donna Rinling, Mrs. Bell, Lisa Wright, Tammy Frasier, Veronica Kelly-Albiez, Catherin Sidman, Adrian Keys, and Tom Ballanco.

Motion: Liam Gogan **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 4.6 Continued the appeal hearing to uphold, modify, or overturn the Planning Commission's decision to deny the appeal of the Director's decision to approve a Commercial Cannabis License (CCL-771) for 10381 Ruth-Zenia Road, Hettenshaw, CA. (CCL Applicant: Severin Stoyanov, Smoking Green Valley, LLC; Appellant: Phillip Gilman) (Planning File P-23-19) to a future Board of Supervisors meeting date

Received comments from Cannabis Division Director Drew Plabani, Deputy County Counsel Amanda Urhammer, CAO Trent Tuthill, Lisa Wright, Mrs. Bell, Lauri Wills, Tom Ballanco, and Veronica Kelly - Abliez.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 4.7 Continued the appeal hearing to uphold, modify, or overturn the Planning Commission's decision to deny the appeal of the Director's decision to deny a Commercial Cannabis License renewal application (CCL-208) for 480 Oak Ranch Road, Lewiston, CA. (CCL Applicant: Stefan Monev, Appellant: Stefan Monev) (Planning File P-23-09) to a future Board of Supervisor's meeting date.

Received comments from Cannabis Division Director Drew Plabani, Tom Ballanco, Deputy County Counsel Amanda Urhammer, and Mrs. Bell.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 4.8 Changed the appointment of the Sierra Nevada Conservancy and appointed Supervisor Leutwyler as the sole representative for Trinity County.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

CLOSED SESSION

- 5.1 Government Code Section 54954.5(c) - Conference with Legal Counsel - Anticipated Litigation
No. of Cases: One

Direction given to staff.

- 5.2 Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation.
Number of cases: one
- Carlson, et al. v. County of Trinity, et al. (Trinity County Superior Court Case No. 20CV136).

No reportable action taken.

ADJOURN

TRINITY COUNTY BOARD OF SUPERVISORS



Ric Leutwyler, Chairman
Board of Supervisors,
County of Trinity.
State of California

Attest:

Trent Tuthill
Clerk of the Board of Supervisors

By:



Deputy