

**TRINITY COUNTY  
BOARD OF SUPERVISORS**  
Trinity County Library  
Conference Room  
351 Main Street  
Weaverville, CA

**MEETING MINUTES**

**July 20, 2021**

**Chairman**

**Supervisor Jeremy Brown - District 4 - Absent**

**Vice-Chairman**

**Supervisor Dan Frasier - District 5**

**Supervisor Keith Groves - District 1**

**Supervisor Jill Cox - District 2**

**Supervisor Liam Gogan - District 3**

**Richard Kuhns, Psy.D - County Administrative Officer / Clerk of the Board**

**Margaret E. Long - County Counsel**

**Emma Purvis - Deputy Clerk of the Board**

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The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at [www.trinitycounty.org](http://www.trinitycounty.org), at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to [clerkoftheboard@trinitycounty.org](mailto:clerkoftheboard@trinitycounty.org).

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Emma Purvis at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or [clerkoftheboard@trinitycounty.org](mailto:clerkoftheboard@trinitycounty.org).

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## **ZOOM INFORMATION**

This meeting used Zoom due to the coronavirus (COVID-19).

## **Meeting called to order in open session at 9:00 AM**

### **Pledge of Allegiance**

Pledge led by Supervisor Keith Groves.

### **Public Comment**

Received public comments from Adrien Keys, Tom Stokely, and Everett Harvey.

## **Presentations**

### **Probation**

- 1.1** Presented a proclamation recognizing July 18-24, 2021 as Probation Services Week.

Received comments from Chief Probation Officer Ruby Fierro.

## **Consent Calendar**

### **Behavioral Health Services**

- 2.1** Adopted Resolution No. 2021-073 which authorizes the Director of Behavioral Health Services, or his/her designee, to sign the State Department of Health Care Services performance contract and all subsequent amendments or updates.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**

Ayes: Cox, Frasier, Gogan, Groves

Absent: Brown

- 2.2** Approved amendment number one to the agreement with Southern Trinity Joint Unified School District increasing the maximum cost by \$10,000 for FY 21/22, to provide mental health services act prevention and early intervention services.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**

Ayes: Cox, Frasier, Gogan, Groves

Absent: Brown

### **Board of Supervisors**

- 2.3** Authorized the Chairman to sign a letter authorizing the Trinity County Resource Conservation District to apply for the 2021 California Fire Safe Council County Coordinators Grant Project on behalf of Trinity County.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**

Ayes: Cox, Frasier, Gogan, Groves

Absent: Brown

**Clerk of the Board**

- 2.4** Adopted Resolution No. 2021-074 which confirms the continuance of a Local Health Emergency in the County of Trinity due to debris and air quality concerns created by the wildfires.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**

Ayes: Cox, Frasier, Gogan, Groves

Absent: Brown

- 2.5** Adopted Resolution No. 2021-075 which confirms the continuance of a Local Health Emergency in the County of Trinity due to the novel coronavirus known as COVID-19.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**

Ayes: Cox, Frasier, Gogan, Groves

Absent: Brown

- 2.6** Adopted Resolution No. 2021-076 supporting the Trinity County Fair Parade.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**

Ayes: Cox, Frasier, Gogan, Groves

Absent: Brown

- 2.7** Appointed Ed Johnson to the Ruth Lake Community Service District for the Board of Directors, to serve the remainder of a four-year term commencing on Jul 20, 2021 and expiring on December 31, 2021.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**

Ayes: Cox, Frasier, Gogan, Groves

Absent: Brown

- 2.8** Approved the Board of Equalization meeting minutes of April 23, 2021; regular meeting minutes of June 2, 2021, June 15, 2021, and July 7 2021; and the special meeting minutes of June 4, 2021, June 24, 2021, and July 1, 2021 as submitted by the Deputy Clerk.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Cox, Frasier, Gogan, Groves  
Absent: Brown

### **Probation**

- 2.9** Approved an agreement with Tehama County for the housing of delinquent minors in the Tehama County Juvenile Hall.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Cox, Frasier, Gogan, Groves  
Absent: Brown

### **Transportation**

- 2.10** Accepted a grant offering in the amount of \$9,000 for Trinity Center Airport and ratified the Director of Transportation's signature, executing the documentation necessary to receive the grant.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Cox, Frasier, Gogan, Groves  
Absent: Brown

### **Trinity County Transportation Commission**

- 2.11** Adopted Resolution No. 2021-077 that finds that there are no unmet transit needs in Trinity County that are reasonable to meet.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Cox, Frasier, Gogan, Groves  
Absent: Brown

## **10:00 AM Public Hearings**

### **Planning and Zoning**

- 3.1** Did not conduct a public hearing to consider the extension of Urgency Ordinance 315-850 enacted on June 15, 2021, imposing a temporary moratorium on the issuance of new Commercial Cannabis Cultivation Licenses in, and the transfer of existing into, the Lewiston community area for 10 months and 15 days.

## **Reports/Announcements**

- 4.1** I. Received a report from Sheriff Tim Saxon.  
II. Received a report from County Administrative Officer Richard Kuhns.  
III. Received reports from Members of the Board of Supervisors.

## **County Matters**

### **Auditor/Controller**

- 5.1** Approved a budget adjustment for Contributions to Other Funds - Dept. 1990 increasing Transfers Out by \$53,888 approved a budget adjustment for Public Guardian - Dept 5105 increasing Transfers In by \$53,888; and approved a budget adjustment for General Fund Contingency decreasing appropriations by \$53,888.

Received comments from Senior Financial Analyst Suzie Hawkins.

**Motion:** Liam Gogan **Second:** Keith Groves **Carried**  
Ayes: Cox, Frasier, Gogan, Groves  
Absent: Brown

### **County Administrative Office**

- 5.2** Adopted Resolution 2021-078 establishing salaries and benefits for Department Heads.

Received comments from County Administrative Office Richard Kuhns.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Cox, Frasier, Gogan, Groves  
Absent: Brown

### **Human Resources**

- 5.3** Modified the departmental allocation list for the Clerk/Recorder/Assessor's Office to read: Two (2) Account Clerk I/II, or Accounting Technician I/II /Senior, or Accountant I/II or Program Manager, effective July 20, 2021.

Received comments from Director of Human Resources Shelly Nelson.

**Motion:** Jill Cox **Second:** Keith Groves **Carried**  
Ayes: Cox, Frasier, Gogan, Groves  
Absent: Brown

- 5.4** Pursuant to Trinity County Code Section 2.60.410(A) authorized hiring Candidate No. 111394 as a Staff Services Manager at Range M241 Step E in Health & Human Services - Fiscal, effective July 20, 2021.

Received comments from Director of Human Resources Shelly Nelson.

**Motion:** Jill Cox **Second:** Keith Groves **Carried**

Ayes: Cox, Frasier, Gogan, Groves

Absent: Brown

### **Planning and Zoning**

- 5.5** Held an appeal hearing and upheld the Planning Commission's decision to grant an appeal of the Planning Director's decision to deny an extension under Urgency Ordinance 1355 for Commercial Cannabis License #397 to Jessica Smith/Pirate Farms, LLC on Assessor's Parcel Number 020-410-11-00. (Project Applicant: Jessica Smith/Pirate Farms; Appellant: Planning Director Kim Hunter)

Received comments from Director of Building and Planning Kim Hunter, Anna Wright, Lisa Wright, Tom Ballanco, and Jake Grossman-Crist.

**Motion:** Liam Gogan **Second:** Keith Groves **Carried**

Ayes: Cox, Frasier, Gogan, Groves

Absent: Brown

- 5.6** Held an appeal hearing to consider upholding, modifying or overturning the Planning Commission's decision to make a determination for a Mitigated Negative Declaration in accordance with the California Environmental Quality Act, and approve a Conditional Use Permit for Trinity Equipment & Materials, LLC on Assessor's Parcel Number 024-220-56-00. (Project Applicant: Thomas Ballanco; Appellant: Citizens for Proper Community Planning)

Received comments from Director of Building and Planning Kim Hunter, Appellant Representative Jim Underwood, Applicant Tom Ballanco, Dee Potter, Chris Molden, Ana Wright, Jennifer Hill, Lisa Wright, Brian Muir, Jake Grossman-Crist, Paul Hauser, Catherine Sidman, John Brower, Sally Barrow, Patrick Kahan, Chriss Williams, Laurie Wills, Kristel Bell, and Adrien Keys.

Returned appeal to Planning Commission due to new documentation.

**Motion:** Jill Cox **Second:** Keith Groves **Failed due to passing of a subsequent motion**

Absent: Brown

Referred item to County Counsel for review, to be brought back at July 30, 2021

Special Meeting.

**Motion:** Keith Groves **Second:** Jill Cox **Carried**

Ayes: Cox, Gogan, Groves

Nays: Frasier

Absent: Brown

### **Treasurer/Tax Collector**

- 5.7** Adopted Resolution No. 2021-079 ordering the Discharge of Accountability for delinquent taxes on Unsecured property.

Received comments from Treasurer/Tax Collector Terri McBrayer and Dero Forslund.

**Motion:** Jill Cox **Second:** Liam Gogan **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

### **Closed Session**

- 6.1** Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation

No. of Cases: 1

Trinity Action Association, Inc. v County of Trinity, et al (Trinity County Superior Court Case No. 19CV001)

Received comments from Adrien Keys, Rhoda Cain, Karla Avila, Catherine Sidman, and John Brower.

Direction was given to staff.

- 6.2** Government Code Section 54954.5(e) - Public Employee Evaluation: County Administrative Officer

Evaluation was held.

### **Adjourn**

## TRINITY COUNTY BOARD OF SUPERVISORS

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Dan Frasier, Vice Chairman  
Board of Supervisors,  
County of Trinity.  
State of California

Attest:

Richard Kuhns, Psy.D  
Clerk of the Board of Supervisors

By:

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Deputy