

**TRINITY COUNTY  
BOARD OF SUPERVISORS**  
Trinity County Library  
Conference Room  
351 Main Street  
Weaverville, CA

**MEETING MINUTES**

June 21, 2022

**Chairman**

**Supervisor Dan Frasier - District 5**

**Vice-Chairman**

**Supervisor Keith Groves - District 1**

**Supervisor Jill Cox - District 2**

**Supervisor Liam Gogan - District 3**

**Supervisor Jeremy Brown - District 4**

**Letty Garza - Interim County Administrative Officer**

**Margaret E. Long - County Counsel**

**Suzie Hawkins - Deputy Clerk of the Board**

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**ZOOM INFORMATION**

This meeting used Zoom due to the coronavirus (COVID-19).

**Meeting called to order in open session at 9:00 AM**

Supervisors Gogan and Brown were present via zoom for this meeting.

Deputy County Counsel Sophia Meyer was present on behalf of County Counsel Margaret Long for this meeting.

**Pledge of Allegiance**

Pledge led by Supervisor Keith Groves

**Presentations**

**Board of Supervisors**

- 1.1 Pulled from consideration the adoption of a proclamation recognizing the retirement of Cooperative Extension Director Larry Forero.

- 1.2** Adopted a proclamation recognizing the retirement of Director of Human Resources/Risk Management Shelly Nelson.

Received comments from Director of Human Resources/Risk Management Shelly Nelson.

**Motion:** Keith Groves **Second:** Jill Cox **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

### **Clerk of the Board**

- 1.3** Received an update from U.S. Forest Service representatives regarding matters of interest in Trinity County.

### **Public Comment**

Received comments from Christina Edwards, Pepper Roe, Judy Lorenz, Terry Mines and Veronica Kelly-Albiez.

## **Reports/Announcements**

- 2.1** I. Received reports from Director of Cooperative Extension Larry Forero via Interim CAO Garza and Director of Human Resources Shelly Nelson  
II. Received a report from Interim County Administrative Officer Letty Garza  
III. Received reports from Members of the Board of Supervisors  
A. Received a report from Cannabis Cultivation Program Ad Hoc

## **Consent Calendar**

### **Auditor/Controller**

- 3.1** Approved converting the following Agency Funds to Special Revenue Funds:
- Fund 510 to Fund 465 – County Domestic Violence Trust;
  - Fund 582 to Fund 466 – Courthouse Construction Trust;
  - Fund 712 to Fund 467 – Auditor/Court Remittance;
  - Fund 864 to Fund 468 – County HRN Victim Restitution;
  - Fund 711 to Fund 469 – Animal Control Trust; and
  - Fund 613 to Fund 470 – Lien Release/Recording Fees.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

### **Behavioral Health Services**

- 3.2** Approved a budget adjustment for FY 21/22 for BHS Realignment 2011 - Dept. 8504 increasing Transfer out by \$305,035; approved a budget adjustment for FY 21/22 for Mental Health Services Act CSS - Dept. 8570 decreasing Transfer out by \$457,783; and approved a budget adjustment for FY 21/22 for Realignment: Mental Health - Dept. 9494 increasing Transfer out by \$152,748.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.3** Approved an agreement with Kings View Corporation to provide Telepsychiatry services to Behavioral Health clients.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

#### **Clerk of the Board**

- 3.4** Authorized the Chairman to sign a letter supporting the Annual Trinity County Fair Parade.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.5** Found no objection to the issuance of a daily alcoholic beverage license to Organizaciones Unidas to serve alcoholic beverages at the Rodeo to be held at Lowden Park in Weaverville, CA on July 1 and 2, 2022.

**Motion:** Jill Cox **Second:** Dan Frasier **Carried**  
Ayes: Brown, Cox, Frasier, Gogan  
Recused: Keith groves

#### **District Attorney**

- 3.6** Adopted Resolution Number 2022-102 which authorizes submission of a grant application to the California Office of Emergency Services to receive funding for the Victim Witness Assistance Program and authorizes the District Attorney's Business Manager to sign the Grant Award Agreement, including any extensions or amendments thereof; and authorized the Chairman to sign the Victim Witness Assistance Program Grant VOCA Certificate of Assurance of Compliance form for FY 22/23.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

#### **General Services**

- 3.7** Approved a budget adjustment for FY 21/22 for Motor Pool - Dept. 8803 decreasing revenue by \$50,000 and increasing Services & Supplies by \$40,000.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

### **Grants**

- 3.8** Approved a budget adjustment for FY 21/22 for Grants Administration - Dept. 8193 increasing Inter-fund Expense and decreasing Other Charges by \$35,000; and approved a budget adjustment for FY 21/22 for Behavioral Health Services - Dept. 4200 increasing Inter-fund Revenue by \$35,000.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.9** Approved amendment number two to the agreement with the Victorian Inn increasing the maximum cost to \$80,000 and extending the term to December 31, 2022, to provide motel services.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

### **Health and Human Services**

- 3.10** Approved an agreement with California Department of Public Health to provide Local Oral Health Services in Trinity County.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.11** Approved an agreement with California Safety Company, Inc. to provide equipment and security, fire, and video surveillance system for Health and Human Services at multiple locations.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.12** Approved an agreement with National Coalition of STD Directors (NCSD) to provide Sexually Transmitted Disease (STD) testing and treatment in remote underserved areas of Trinity County.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

**3.13** Approved an agreement with Southern Trinity Area Rescue (STAR) to provide ambulance/EMS services in Zone 3 of Trinity County.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

**3.14** Approved an agreement with The Regents of the University of California on behalf of the Davis Campus UC Davis Extension Northern CA Training Academy to provide technical assistance, preparation, logistical coordination and meeting facilitation during Child Welfare Services Peer Review.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

**3.15** Approved an agreement with Trinity Life Support Community Service District to provide Ambulance/EMS services in Zone 1 and Zone 2 of Trinity County, and to provide transports from the Trinity County Jail and/or Juvenile Detention Facility to Trinity Hospital.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

### **Human Resources**

**3.16** Waived the provisions of the Trinity County General Unit MOU Article V: Leave, Section 2 - Compensatory Time and authorized Trinity Transit Driver, Employee ID No. 02824, to carry over all compensatory hours earned through June 30, 2022 into FY 22/23.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

### **Information Technology**

**3.17** Approved a budget adjustment for FY 21/22 for Information Technology - Dept. 1940 increasing Revenues and Fixed Assets by \$40,000.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

### **Probation**

- 3.18** Approved a budget adjustment for FY 21/22 for Juvenile Hall - Dept. 2460 decreasing Salary & Benefits by \$30,000 and Services & Supplies by \$8,000; and approved a budget adjustment for FY 21/22 for Probation - Dept. 2400 increasing Salary & Benefits by \$46,000 and decreasing Fixed Assets by \$8,000.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

### **Sheriff**

- 3.19** Approved a budget adjustment for FY 21/22 for Code Enforcement - Dept. 2205 decreasing Services & Supplies and increasing Fixed Asset by \$19,000.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.20** Approved a budget adjustment for FY 21/22 for Jail - Dept. 2300 decreasing Services & Supplies and increasing Fixed Asset by \$56,000.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.21** Approved a budget adjustment for FY 21/22 for State & Local Asset Seizure - Dept. 8593 increasing Fixed Assets and Services & Supplies by \$13,000.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.22** Approved amendment number 1 to the agreement with Day Wireless, increasing the max cost by \$11,540 and updating exhibit B to provide updating and programming to all handheld and vehicle radios for the Sheriff's Office.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

### **Transportation**

- 3.23** Approved a budget adjustment for FY 21/22 for Airport Operations - Dept. 1852 increasing revenue by \$20,000, Services & Supplies by \$17,000, and Inter-fund Expenses by \$3,000.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

**3.24** Awarded to CARR Consultants the contract for professional County Surveyor services.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

### **Trinity County Transportation Commission**

**3.25** Adopted resolution number 2022-103 which approves the allocation of Local Transportation Funds (LTF) for FY 22/23; and adopted resolution number 2022-104 which approves the allocation of State Transit Assistance Funds (STA) for FY 22/23.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

**3.26** Adopted resolution number 2022-105 which found that there are no unmet transit needs that are reasonable to meet in Trinity County.

**Motion:** Keith Groves **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

## **Public Hearings**

### **Cannabis**

- 4.1** Conducted a public hearing and considered taking the following actions regarding the establishment of regulations regarding Cannabis Storefront Retail:
1. Find the adoption and implementation of this ordinance to be exempt from the California Environmental Quality Act (CEQA) pursuant to the CEQA Guidelines Section 15061(b)(3), common-sense exemption, which applies to projects where the activity in question will not result in a significant effect on the environment;
  2. Direct whether a Cannabis storefront retail establishment should be allowed in each established opt out area;
  3. Direct whether a Cannabis storefront retail establishment should require a Director's Use Permit (DUP) in any zone;
  4. Introduce and waive the reading of an ordinance establishing Trinity County Code Section 17.43H regarding Cannabis Storefront Retail and amending Trinity County Code Sections 17.41 regarding Marijuana (Cannabis) Dispensaries and 17.42 regarding Medical Cannabis Cultivation Regulations;
  5. Direct staff to develop and encourage retailers to implement a "local-first" strategy including criteria to promote locally grown cannabis and locally produced cannabis products to the greatest extent feasible; and
  6. Direct staff to file a CEQA Notice of Exemption within five days of this action.

Received Comments from Cannabis Division Director Sean Connell, Cannabis Ordinance Consultant Heidi Tschudin, Jenifer Hensen, Susan Bryant, Karl, John Brower, Marie Peterson, Adrian Keys, Sam Brinkley, Carrie Hurley, Steve Lion, Dr. Tammy, Dana Hauser, Amber, Lelehnia DuBois, Teckla Johnson, Matt Jefferson, Rhoda Cain, Karla Avila, Abby Goodyear, Matt Kurth, Dee, Deidre Brower, Lisa Wright, Jordan Kasper, Tyler Thompson, Gary, Annie Golovin, Veronica Kelly-Albiez, David, Chriss Williams, Brandon Schalzo, Catherine Sidman, and Deputy County Counsel Sophia Meyer.

Motion by Supervisor Groves, Second by Supervisor Cox to adopt as submitted for discussion was withdrawn following discussion.

**Motion:** Keith Groves **Second:** Jill Cox **Withdrawn**

Directed staff to make updates based on the Board's discussion and bring back on July 6, 2022 for a second first reading.

### **Solid Waste**



- 4.2** Conducted a public hearing and considered taking action on protests regarding the number of units charged to residences or businesses for the solid waste annual parcel fees.

Received comments from Deputy Director of Solid Waste Diane Rader and Interim County Administrative Officer Letty Garza.

Denied the protest regarding the number of units charged to CalTrans for their solid waste annual parcel fee.

**Motion:** Keith Groves **Second:** Jill Cox **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

## **County Matters**

### **County Administrative Office**

- 5.1** Adopted Resolution No. 2022-106 which adopts the preliminary budget for FY22/23, including Reserves, Enterprise Funds and dependent Special Districts in the amount of \$134,276,950.

Received comments from Interim County Administrative Officer Letty Garza and Senior Financial Analyst Suzie Hawkins.

**Motion:** Jill Cox **Second:** Keith Groves **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 5.2** Discussed and changed the regular Board of Supervisors meeting from July 5, 2022 to July 6, 2022.

Received comments from Interim County Administrative Officer Letty Garza and Senior Financial Analyst Suzie Hawkins.

**Motion:** Jill Cox **Second:** Liam Gogan **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

### **Grants**

- 5.3** Received an overview of the County Homelessness Action Plan from Grants Division Director Suzi Kochems.

Received comments from Interim County Administrative Officer Letty Garza.

### **Human Resources**

**5.4** Adopted Policy No. 2022-02 - Limited English Proficiency Policy.

Received comments from Director of Human Resources Shelly Nelson, Interim County Administrative Officer Letty Garza and Deputy County Counsel Sophia Meyer.

**Motion:** Keith Groves **Second:** Jill Cox **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

**5.5** Authorized a step increase, from A to B, for the following permanent part-time employees of the Sheriff's Office, Animal Control Division, effective July 1, 2022:

- Employee ID No. 02134;
- Employee ID No. 02182; and
- Employee ID No. 02461

Received comments from Director of Human Resources Shelly Nelson and Interim County Administrative Officer Letty Garza.

**Motion:** Keith Groves **Second:** Jill Cox **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

**5.6** Took the following actions regarding the Personnel Analyst I and II classifications:

1. Approved the revised job descriptions and revised salary ranges for a Personnel Analyst I at Range N215 and a Personnel Analyst II at Range N225 effective July 1, 2022; and
2. Directed that said changes be made to the Alphabetical Listing of Classifications effective July 1, 2022; and
3. Adopted Resolution No. 2022-107 establishing salaries and benefits for Non-Represented General classifications; and
4. Adopted Resolution No. 2022-108 establishing salaries and benefits for Non-Represented Management classifications.

Received comments from Director of Human Resources Shelly Nelson.

**Motion:** Keith Groves **Second:** Jill Cox **Carried**  
Ayes: Brown, Cox, Frasier, Gogan, Groves

## **Closed Session**

**6.1** Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation

No. of Cases: Three

- Mines v. Trinity County and Trinity County Board of Supervisors (Trinity County Superior Court Case No. 20CV036);
- Mines v. Trinity County and Kim Hunter (Trinity County Superior Court Case No. 20CV082);
- Trinity Alps Farms, Inc., Terry Mines and Christopher Dwyer v. Trinity County and Trinity County Board of Supervisors (Trinity County Superior Court Case No. 21CV008)

Directon given to staff.

**6.2** Government Code Section 54954.5(f) - Conference with Labor Negotiators  
County's Designated Representatives: Sophia Meyer and Shelly Nelson  
Employee Organizations: Probation Peace Officers Association

Direction given to staff.

## **Adjourn**

### **TRINITY COUNTY BOARD OF SUPERVISORS**

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Dan Frasier, Chairman  
Board of Supervisors,  
County of Trinity.  
State of California

Attest:

Letty Garza  
Clerk of the Board of Supervisors

By:

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Deputy