

## **Officers**

### **Chair**

At the first meeting of each calendar year a new Board of Supervisors Chair shall be seated. Except as otherwise stated herein, the Board member to be seated annually as the Chair shall be based on a rotation of Board members in the sequence of the five respective supervisorial districts. As a result, the Board member from District 1 shall generally follow the preceding District 5 Supervisor as Chair, the Board member from District 2 shall generally follow the preceding District 1 Supervisor as Chair, etc., in continuing numerical sequence. However, if a Board member who would otherwise serve as Chair is unable to, or if he or she elects not to serve in accordance with the regular rotation, then that Supervisor shall instead be entitled to serve as Chair Pro Tem (and thereafter be entitled to be seated as Chair for the following year). At the first meeting of each calendar year the Supervisor who served as Chair Pro Tem during the preceding calendar year shall be seated as Chair, provided that no Supervisor shall be Chair who has not completed one (1) year of service on the County.

The Chair shall hold office for one (1) year and until the qualification of his or her successor. The Chair shall be the presiding officer of the Board and shall have all lawful authority to preserve order at all Board meetings, shall restate all motions before they are submitted to vote, and shall announce the Board's vote on all subjects. Whenever the Board Clerk calls the roll, the Chair's name shall be called last. The Chair shall sign all ordinances, resolutions, minutes, contracts, and other documents, with the exception of those documents authorized for signature by the CAO, when authorized to sign by the Board.

### **Chair Pro Tem**

The Chair Pro Tem (Vice-Chair) shall also generally be selected by supervisorial district rotation. However, and notwithstanding this general selection by rotation, if the Supervisor who would have been seated as the Chair in accordance with the herein stated Chair rotation policy is unable to, for any reason, or elects not to be so appointed, then he or she shall be seated as the Chair Pro Tem. If for any reason a Supervisor is unable to serve as Chair Pro Tem when it is his or her turn, ~~that Supervisor shall be skipped and~~ the Chair Pro Tem office shall ~~fall on~~ be filled by the Supervisor next in order in accordance with supervisorial district rotation. The Chair Pro Tem shall be seated at the first regular meeting of each calendar year and shall hold office for one (1) year and until qualification of his or her successor. The Chair Pro Tem shall, in the absence of the Chair, have and perform all powers and duties of the Chair. ~~Initially, the rotation of Chair Pro Tem shall be determined by lottery.~~